Debbie,

Please ask custodians to try to set this up as soon as possible right after school.

Also, please ask custodians to call me with any questions / to let me know room is set up.

Thanks,

Marie Adamo
CELL 746-2424    OR   425-3511

**ICE HOCKEY BANQUET**
Wednesday, March  12th, West Cafeteria

6:30 pm to 8:30 pm

**Head table**: 2 - 9 ft tables (9 seats) w/ podium and microphone in between  tables

(WEST WALL)

**Cake table**: 1 -  9 ft table (SOUTH SIDE of room)

**Food buffet**: 3 - 9 ft tables (EAST SIDE of room)

**Parents**: 15 - 60” round tables (8 seats each)

**Hockey players seating**: 4 - 9 ft tables (9 seats each)

**Equipment:  microphone & podium,  screen, projector**

**(34 chairs in half moon shape in front of screen)**